



Library Board Application

Thank you for your interest in sitting on the Alta Community Library Board! The Library Board consists of seven members who must live full-time in the City of Alta and serve for a term of six years. Board meetings are held the second Thursday of every month at 5:15 at the Alta Community Library.

The five primary roles of the Library Board are:

1. Advocate for the library in the community and advocate for the community as a member of the library board. To be a library advocate is to work for the betterment of library services for the community. Advocacy includes working to obtain adequate funding for the library; pursuing opportunities to meet and speak with community groups; getting to know the mayor and city council; making sure the community's needs and interests are paramount when making board decisions.
2. Plan for the future of the library. Planning is one of the most important trusts that the community gives to the library board. Planning is deciding what is going to happen with library services over the next few years. It is taking charge of the library's future and creating it to be responsive to what the community needs.
3. Monitor and evaluate the overall effectiveness of the library. The community puts its trust in the library board to make sure the library is operating the way it should. For example, the library boards is familiar with the library's budget - where the money is coming from and how it will be spent. The board monitors monthly financial reports and approves the bills so they can be paid. The board also helps determine whether the community is satisfied with the service received from the library.
4. Set library policies. The library boards spends much of its time on policy issues - developing policies and monitoring the effectiveness of those policies. (Policy is a carefully designed, broadly stated, written guideline for actions and decision of the library.) Once adopted by the board, library staff carries out the policies on a day-to-day basis.
5. Hire and evaluate the library director. The board hires a qualified director to manage the day-to-day operations of the library and works with the director, carefully respecting each other's roles. The board also regularly evaluates the director to make sure the library operates well and in the best interest of those the library serves.

Interested parties may put forth their application for library board at any time, but positions will only be filled as they become available. All Library Board members are appointed by the Mayor of Alta, and confirmed by the City Council.

City of Alta Library Board Application

Name: _____

Address: _____

Phone Number: _____

Email: _____

How many years have you lived in Alta? _____

Please list any volunteer/civic/community activity in which you've been involved in:

Occupation: _____

Employer: _____

Why do you want to serve on the library board?

In accordance with Iowa Code Chapter 362 the City must determine what relationships or transactions you may have or potentially have with the City of Alta prior to your appointment to the Library Board. To do this, we must ask you to answer the following questions.

Do you or any immediate family members own or are part owners of a business doing business with the City of Alta? Y N

Are you employed by any business doing business with the City of Alta? Y N

If yes to the question above, is your salary or bonus determined by any financial performance of the company or do you receive a commission? Y N

Do any of your immediate family members sit on the City Council, or are employed by the City of Alta? Y N

If yes, list the names and connections:

I certify that the above information is complete and true:

Signature

Date

Please return this application to the Alta City Clerk.

OFFICE USE ONLY

Date received: _____

Date referred to the Mayor: _____