

**Submitted by Colleen Schwanz – Vice President**  
**Alta Library Minutes from April 11th, 2024**  
**At: Alta Community Library**  
**1009 S. Main Street, Alta IA 51002**  
**Time: 5:15 p.m.**

**Call To Order:** The meeting was called to order by President Bruce Hinkeldey at 5:15 p.m.

**Present:** Director, Gigi Nelson, Board: Bruce Hinkeldey Colleen Schwanz, Willa Casstevens, Colleen Carlson-Konop and Carol Lichtenberg Absent: Anna Garcia and Anne lehl

**Visitors:** Pam Henderson - Alta City Council member, Lorinda Peterson – Library Steering Committee.

**Corrections and Approval of April Agenda** – No changes. Motion to approve by Colleen Schwanz, seconded by Willa Casstevens. Approved by all and carried.

**Citizen Input:** Lorinda Peterson introduces herself and was there as the newest member of the Alta Library steering committee.

**Approve March 14, 2024 Meeting Minutes – Regular** – Colleen Carlson-Konop motioned to approve the regular meeting minutes. This motion was seconded by Colleen Schwanz, approved by all, and carried.

**Accept & File Past Statistical Reports** – The March 2024 statistical reports were reviewed by the board.

**Accept & File Past City Revenue & Expense Reports** – The revenue and expense reports were reviewed by the board.

**Approve April Bills** – April bills were reviewed by the board. A motion was made by Carol Lichtenberg to accept and approve the April bills. This motion was seconded by Colleen Carlson – Konop, approved by all and carried.

**Old Business**

- Library Emergency Safety Update: Fire Drill – Will work to develop fire drill protocol with the board.
- Library Steering Committee: Building Update. Members of the steering committee reviewed findings from the Glen Huntington visit to the old hospital. Beck Engineering is proposed to conduct a feasibility study of the old hospital. Glen Huntington felt the city may be better off with a new building. The lot on Main Street owned by the Alta

Industrial Board was discussed as well as an option. Carol Lichtenberg brought up a possible site in the city park. After much discussion it was decided that Bruce Hinkeldey will contact Mark Glienke with regards to the Main Street Lot, Colleen Schwanz will contact Morton Buildings for a rough quote on a new build, Willa Castevens will contact the city of Rolfe with regards to their Morton style library build. Carol Lichtenberg will contact Deb Sefcik with the possibility of her coming on the steering committee.

- Dolly Parton Imagination Library – 89 books are going out each month, will need to come up with some fundraising ideas to keep this going. Will work with the A-A PTO on this.
- Homebound Delivery Policy – No activity this month.

### **New Business**

- **Director's Report –**

- 1) Additional visit by the county naturalist. La Prensa, Spanish newspaper, will stop by, will try to increase our awareness.
- 2) Update on Wel-Life egg hunt. Big success.
- 3) Bruce Hinkeldey attended the city council meeting for Gigi. Bruce reported back to library board as to what was discussed regarding future library location.
- 4) Knit night is increasing attendance, will continue up through May. Start back in Fall.
- 5) School material records were deleted by Biblionix, working on converting records into useful public library records.
- 6) Continuing to order more books for young adults to complete series of collection.

- **Joyce Sandine Memorial Dedication of Little Free Library Event**- April 20<sup>th</sup>, at 3:00 p.m.
- **Apollo Records Deletion Process** – Gigi gave an update on this.
- **Summer Calendar of Events** - Gigi mentioned some of the events that will be held this summer. These will be posted on Facebook soon.
- **Santa's Castle Collaboration** – Colleen Carlson-Konop mentioned that Santa's Castle will be hosting a self-published writer during the 2025 holiday season. She writes about her dog and will have the dog there with her. Would we want an event where she does a story time, sells autographed books? We would sell tickets, would use as a fundraiser event. The board felt it would be a good fit and will continue to discuss this opportunity.

**Next Board Meeting** – May 9<sup>th</sup>, 2024 @ 5:15 p.m.

**Adjournment** – A motion was made by Willa Casstevens to adjourn the meeting. This motion was seconded by Colleen Schwanz. Approved by all and carried. The meeting adjourned at 6:25 p.m.