

Submitted by Anne Iehl - Secretary

Alta Library Minutes from February 9, 2023 Meeting below:

Call to Order by Gigi Nelson at 0518 p.m.

Present: Director: Tirzah Price Board: Anne Iehl, Jeri Kolpin, Gigi Nelson, Colleen Schwanz and Bruce Hinkledey. Absent: Anna Garcia and Natalie Bradburn.

Approve February Agenda - No changes. Motion to approve by Colleen, 2nd by Bruce. Approved

Citizen Input – none

Approval of January Meeting Minutes – No changes. Motion to approve by Colleen, 2nd by Jeri. Approved.

Statistical Reports – Reviewed January Statistical Reports.

City Revenue and Expense Reports – Reviewed January Revenue and Expense report.

Approval of January Bills – Motion to approve bills by Anne, 2nd by Natalie. Approved.

Old Business:

- Review progress of Public Library Standards to-do list and Accreditation Application – goal to submit by end of next week (2/17/23) due February 23rd.
- Review and accept revised Personnel Policy – Motion to approve Personnel policy by Anne, 2nd by Colleen. Approved.
- Update on new router – once payment is received then it will be ordered. He will help set it up.
- Update on budget for FY24 – budget request moved forward so far, should be approved at final meeting.

New Business:

- Director's report & February Staff Calendar reviewed: \$500 grant for children and teen books ordered around 40 books. Bridges renewal will be \$740 next fiscal year. Apollo uploaded info from Atrium so Tirzah could

play around with it and see the functionalities. She definitely likes it, has questions. Did update Denny, he was ok with it. Working on summer programming – Blank Park Zoo, Edgar Allan Poe Actor. For February doing a scavenger hunt for kiddos, knit night brought in eight people, did valentine make and take kits, blind date with a book, Legos, obtained a seed library license from the state for summer programming. 13 of 36 endorsement modules complete.

- Accessibility overview – found a few things to keep in mind: doors are heavy; tables are not high enough – looking to see if they can go up, circulation desk clearance, and light switch clearance. Motion to approve review of our accessibility overview by Bruce, 2nd by Anne. Approve.
- Outside events in the library – board decided they would not allow for private outside events to be hosted in the library due to there not being a separate meeting location.
- Harold Carsten’s donation – family approached Tirzah for ideas for a donation to the library. Wants to donate towards something specific. Board created a list for Tirzah to present to the family.
- Board Education: Overdrive and online resources. Tirzah navigated the updated website for the board, show how to log in, how to reserve books, managing their account on-line. Also made the board aware of education opportunities on Iowa Learns on the State Library website.

Next Meeting: March 9, 2023 @ 5:15pm

Meeting Adjourned @ 6:49 pm