

**Submitted by Gigi Nelson - Secretary**

**Alta Library MINUTES FROM May 12, 2022 MEETING BELOW:**

1. Call to Order by Anne Iehl, Board President @ 5:15 pm
2. Roll call for quorum - A quorum was present in person. Present: Director: Andrea Peterson, Anne Iehl, Gigi Nelson, Jeri Kolpin, Gretchen Miller, Anna Garcia, Elizabeth Snyder, Colleen Schwanz. No absences.
3. Approve May Agenda: Agenda changed to move discussion on 28E agreement first in discussion with Mr. Scott. Motion to approve with change by Elizabeth, 2<sup>nd</sup> by Anna. Approved
4. Citizen Input – Visitors: Mr. Tim Scott, Principal, Pam Henderson, City Council– Mr. Scott addressed the board that the school librarians would have to be pulled in as aids for classroom next school year if there were not enough substitutes or aides to help. Discussed the 28E agreement and if any changes were to be proposed, Pam Henderson advised that all boards involved (School, City, Library) in discussions besides a public vote to change the legislation of the 28E agreement. Mr. Scott would like the new superintendent to be informed about this arrangement, once he begins work with the school district.
5. Approval of May & April 7, 2022 Minutes – Motion to approve by Colleen, 2<sup>nd</sup> by Jeri. Approved.
6. Statistical Reports – Per Andrea, the month was average. Fiscal Year report will be presented in July Meeting, Denise runs the year end reporting and its due in August to the state org.
7. City Revenue and Expense Reports – Discussion on financial document. Questioned Andrea about refund of the \$5000 grant money. She had to finish documents for submittal to the grant administrator on June 9. She was asked to give contact information to Gigi Nelson for follow up.
8. Approval of June Bills – Motion to approve bills by Gretchen/2<sup>nd</sup> by Elizabeth. Approved.

## 9. Unfinished Business

- a. Dolly Parton Imagination Library – Laura Turnquist may be able to confirm AA Foundation 501(c)3 status. Check with Laura.
- b. Summer Cleaning Position: Comments on training made.
- c. Open Board Positions: Natalie Bradburn is willing to take a board position. Elizabeth will invite Natalie to July 14 board meeting. That leaves one open position remaining to be filled. Both Gretchen and Elizabeth indicated that July 14 board meeting would be their last.
- d. Digitized Records / Grant news story – Andrea to finish before she leaves on June 9<sup>th</sup>.

## 10. New Business

- a. Director's Report: Reviewed June and July Staff Calendars. The Alta Community Library is qualified as Tier 3. Accreditation process can be completed on line. Bonnie McKewon can assist from the State org. Laura Turnquist has been hired as interim director. Opening for new director posted on State Library website, City's FaceBook page, Indeed, GlassDoor employment sites.
- b. Year End Report for 2022: Final report due in October per Andrea.
- c. Summer Children's Programming: Witter Gallery for July 11 added.
- d. Inventory and Weeding Processes: The inventory has begun.

## **11. Next Meeting: July 14 @ 5:15pm**

## **12. Meeting Adjourned @ 6:35 pm**