

Submitted by Gigi Nelson - Secretary

Alta Library MINUTES FROM June 9, 2022 MEETING BELOW:

1. Call to Order by Anne Iehl, Board President @ 5:15 pm
2. Roll call for quorum - A quorum was present in person. Present: Director: Andrea Peterson, Anne Iehl, Gigi Nelson, Jeri Kolpin, Gretchen Miller, Anna Garcia, Elizabeth Snyder, Colleen Schwanz. No absences.
3. Approve June Agenda: Agenda changed to move discussion on 28E agreement first in discussion with Mr. Scott. Motion to approve with change by Elizabeth, 2nd by Anna. Approved
4. Citizen Input – Visitors: Mr. Tim Scott, Principal, Pam Henderson, City Council– Mr. Scott addressed the board that the school librarians would have to be pulled into Preschool Classrooms next school year if there were not enough substitutes or aides to help. This could close the library during public hours. He should contact a library board member to advise if this happens. Discussed the 28E agreement and Mr. Scott asked if any changes were to be proposed to move the city library out of the school. Pam Henderson advised that all boards involved (School, City, Library) in discussions along with a public vote would be required to change the legislation of the 28E agreement. Mr. Scott would like the new superintendent to be informed about this arrangement, once he begins work with the school district.
5. Approval of May & April 7, 2022 Minutes – Motion to approve by Colleen, 2nd by Jeri. Approved.
6. Statistical Reports – Per Andrea, the month was average. Fiscal Year report will be presented in July Meeting, Denise runs the year end reporting and its due in August to the state org.
7. City Revenue and Expense Reports – Discussion on financial document. Questioned Andrea about refund of the \$5000 grant money. She had to finish documents for submittal to the grant administrator on June 9. She was asked to give contact information to Gigi Nelson for follow up.

8. Approval of June Bills – Motion to approve bills by Gretchen/2nd by Elizabeth. Approved.

9. Unfinished Business

- a. Dolly Parton Imagination Library – Laura Turnquist may be able to confirm AA Foundation 501(c)3 status as a partner. Checking with their attorney.
- b. Summer Cleaning Position: Comments on training made.
- c. Open Board Positions: Natalie Bradburn is willing to take a board position. Elizabeth will invite Natalie to July 14 board meeting. That leaves one open position remaining to be filled. Both Gretchen and Elizabeth indicated that July 14 board meeting would be their last.
- d. Digitized Records / Grant news story – Andrea to finish before she leaves her job with the library on June 9th.

10. New Business

- a. Director's Report: Reviewed June and July Staff Calendars. The Alta Community Library is qualified as Tier 3. Accreditation process can be completed on line. Bonnie McKewon can assist from the State org. Laura Turnquist has been hired as interim director. Opening for new director posted on State Library website, City's FaceBook page, Indeed, GlassDoor employment sites.
- b. Year End Report for 2022: Final report due in October per Andrea.
- c. Summer Children's Programming: Witter Gallery for July 11 added.
- d. Inventory and Weeding Processes: The inventory has begun.

11. Next Meeting: July 14 @ 5:15pm

12. Meeting Adjourned @ 6:35 pm